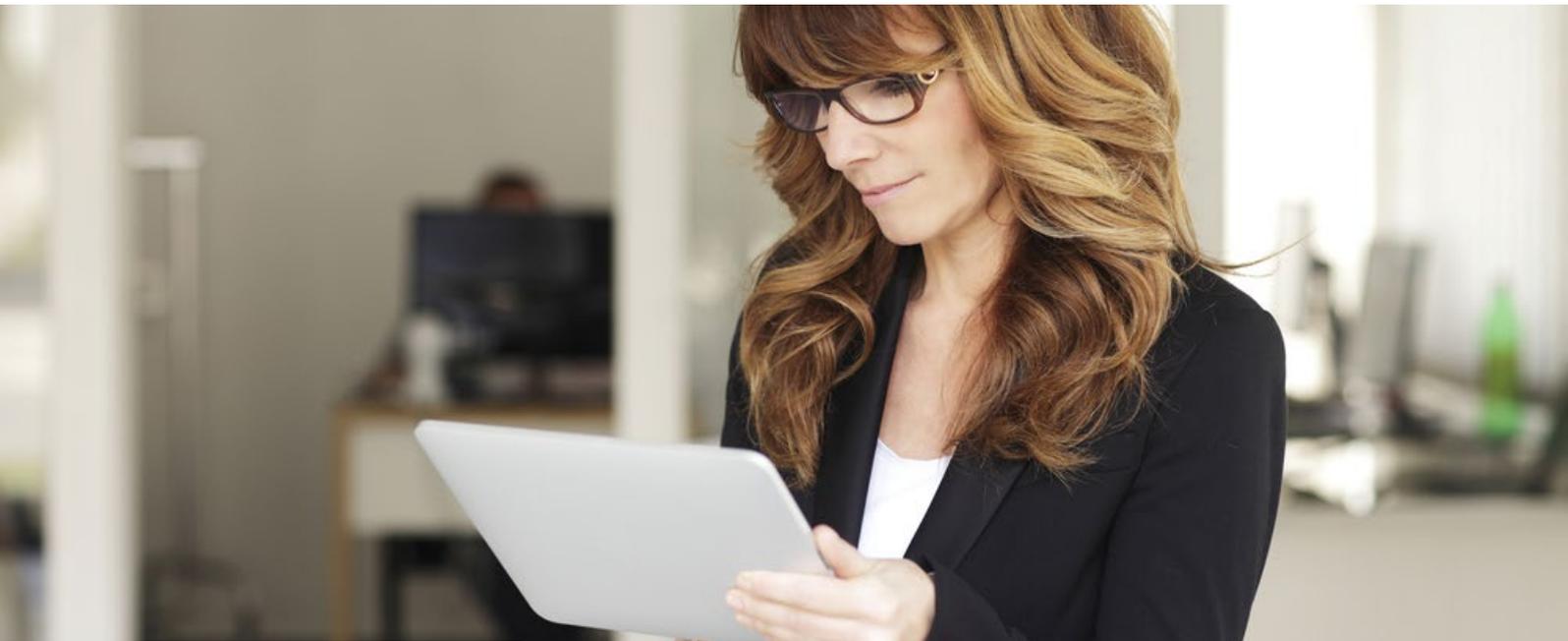


# OpenText Insight for the Enterprise

A complete and integrated multi-matter management  
eDiscovery solution



**Controls** the flow  
of legal documents



**Supports** a  
strategic advantage  
in litigation



**Improves** security  
and reduces risk



**Standardizes**  
eDiscovery  
with repeatable  
workflows  
and budget  
predictability

**Most legal departments spend significant time, resources and budget reinventing the wheel for repetitive litigation, investigations and compliance matters, sending data and documents to multiple law firms and vendors. This is a risky, costly and inefficient way to manage discovery. Not only is it difficult to make realtime data-driven decisions across cases, but knowledge gained by in-house and outside counsel is lost with each new case—even when new matters involve many of the same custodians and documents that have already been produced dozens or hundreds of times.**

OpenText™ Insight for the Enterprise is a multi-matter management solution that gives in-house legal teams control over their data and matters, driving eDiscovery efficiency from legal hold through production. Legal teams can search documents and data stored in the core repository and immediately provision them to new or existing OpenText™ Insight matters for rapid production—as many times as needed.

Duplicate processes, such as custodian interviews, data collection, document ingestion, text extraction, conversion, OCR, processing and even document coding, are eliminated.

**Insight is the eDiscovery review platform that is the foundation of Insight for the Enterprise. It allows eDiscovery teams to quickly review, find and produce documents for a specific matter. Features include multi-modal search, visual analytics, automated redaction, dynamic review workflow modules, technology-assisted review based on continuous active learning, and self-service processing and production. Users can process, search and review in more than 270 languages, including Chinese, Japanese, Korean, Russian, Arabic, Hebrew and all Western European languages.**

## OpenText™ Professional Services support

- OpenText™ Managed Services
- OpenText™ Insight Predict expertise and workflow consulting
- Analytics strategy and expertise
- Managed review services
- Project management
- Multi-language review
- Expert testimony

## Solution components chart

- OpenText™ Legal Hold
- OpenText™ Insight
- OpenText™ Insight Predict
- OpenText™ Insight BI

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## Controls the flow of legal documents

In-house legal teams get control over their data, eliminating the headache and cost associated with relying on multiple outside vendors and law firms to host discovery documents. The core repository stores key documents, source files, metadata and other information for search, culling, analysis and production to allow users to organize and manage data collections effectively, apply automated categorical rules, analyze data sets and synchronize all work product. Existing sensitive documents, including trade secret, privileged and sensitive custodian documents, can be segregated and managed to avoid inadvertent exposure.

## Supports a strategic advantage in litigation

Rapid response and production gives legal teams a strategic advantage, especially when large sums are at stake. When a new matter arises, users can immediately assign documents from the core repository to individual Insight matter sites for production. Tags, such as privileged, confidential and "hot," follow the documents. Select data sets can be shared with outside counsel.

## Improves security and reduces risk

Legal document centralization, consistent processes and work product from prior cases ensure fewer coding mistakes across documents and matters. Centralization also reduces the risk of inadvertent production of sensitive or privileged material. It keeps data more secure by allowing in-house legal teams to control access and limit the flow of sensitive information, eliminating the risk of maintaining a company's most sensitive data across disparate law firm and vendor databases. Granular levels of security ensure documents with multi-level access go to the proper reviewers and teams.

## Standardizes eDiscovery with repeatable workflows and budget predictability

Legal teams can streamline eDiscovery with repeatable workflows and budget predictability, including:

- Loading data into the core repository (particularly useful for custodian documents associated with multiple cases).
- Creating site templates for different types of matters with consistent field structures.
- Coding formats and similar displays.
- Adhering to a discovery playbook with standard practices and procedures for creating budgets, hiring staff, reviewing documents (including review and quality control workflows for outside counsel and contract review staff), reporting and productions.
- Using OpenText™ Insight Business Intelligence to gain realtime budget predictability, outside counsel and vendor spend analysis, case trends and more for rapid insight and decision-making.